



# Mount Sinai School of Medicine International Exchange Program for Minority Students

## APPLICATION INSTRUCTIONS

### Selection Criteria

Applicants must be:

- Minorities underrepresented in the sciences as per the following NIH definition:

*African Americans, Hispanic Americans, Native Americans, Alaskan Natives, Native Hawaiians and Pacific Islanders, and rural Appalachians.*

The "Native Hawaiian or Other Pacific Islander" category is defined as "A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands." (The term "Native Hawaiian" does not include individuals who are native to the State of Hawaii by virtue of being born there.) In addition to Native Hawaiians, Guamanians, and Samoans, this category includes the following Pacific Islander groups: Carolinian, Fijian, Kosraean, Melanesian, Micronesian, Northern Mariana Islander, Palauan, Papua New Guinean, Ponapean (Pohnpelan), Polynesian, Solomon Islander, Tahitian, Tarawa Islander, Tokelauan, Tongan, Trukese (Chuukese), and Yapese.

- US citizens, non-citizen nationals or permanent residents.
- Enrolled in or recently graduated from B.A., BS, M.A., M.P.H., or other Master's level programs and doctoral programs. A recent graduate is defined as one who obtained their degree no earlier than May of last year.
- This program is for students interested in the health sciences. Students in other fields will be considered if they are willing to apply their skills to the health sciences. For example, a math major may apply to participate in epidemiological or biostatistical research.
- Available for 10-12 weeks (end of May through August). Interns must commit 10-12 full weeks to the program. Other consecutive three-month periods can be arranged on an individual basis.
- Available for and willing to write a research report and make an oral presentation of the research performed.

### Application and Important Dates

Please fill out *all* parts of the application. Should questions not apply to you, please write "N/A" in the space provided. The deadline for receipt of all application materials is January 16<sup>th</sup>, 2009. LATE APPLICATIONS WILL NOT BE ACCEPTED. It is your responsibility to submit a complete application. Incomplete applications will not be processed.

Please e-mail the completed application form, resume and statements to the email address provided below using *International Training Program* in the e-mail's subject line. Please use this email address for any questions you may have. No telephone calls please.

[ITPApplications@mssm.edu](mailto:ITPApplications@mssm.edu)

Letters of recommendation must be signed and on letterhead. Letters of recommendation can be submitted via email, mail or fax. Emailed letters must be signed and on letterhead and can be sent as MS Word documents, jpeg or pdf files to the email address provided above.

School transcripts must be submitted via regular mail.

Please use the following address for sending letters of recommendation and school transcripts:

International Training Program for Minority Students  
Department of Community and Preventive Medicine  
1 Gustave Levy Place – **Box 1057**  
New York, NY 10029  
Fax 212 996 0407

You must inform the Program of any change of mailing address, telephone number or e-mail address during the application process.

The Program Steering Committee will review all applications and notification of final decisions will be sent on April 1 via email.

[http://www.mssm.edu/cpm/education/iep\\_minority/](http://www.mssm.edu/cpm/education/iep_minority/)

Intern-International Exchange Program for Minority Students

### **Summary of Important Dates**

**January 16<sup>th</sup>, 2009**      Application Deadline. ALL materials must be received by this date.  
Late applications will not be accepted.

**March 31<sup>st</sup>, 2009**      Email notifications of final decisions will be sent on or before this date.



## Mount Sinai School of Medicine

# International Exchange Program for Minority Students

## APPLICATION CHECKLIST

- Completed application form
- Current Resume
- Transcripts:
  - Undergraduates: Please mail a copy of your undergraduate transcript.
  - Graduate Students: Please mail a copy of all your graduate and undergraduate transcripts.
- Personal Statement: How will the Mount Sinai International Training Program for Minority Students enhance your career? Include a description of your current research interests and professional goals after completion of the program. Two page maximum.
- Statement of Past Research Experience: Please submit a brief description of past research experience, including, the subject of the research project, dates conducted and your role and duties. One page maximum.
- Statement of Past Travel Experience: Please submit a brief description of your past travel experience, including, place/s traveled, the nature of the visit/s, dates and what you learned. One page maximum.
- Two letters of recommendation from individuals who know your work.
- OPTIONAL: There may be opportunity for original research under the guidance and mentorship of a scientist in one of the participating countries. If you might be interested in such an option, please submit a one-page description of the original research you would like to conduct.

Please note that submitting a description of your proposed original research project is not necessary for successful consideration of your application. Candidates will be evaluated based on the application, transcripts, letters of recommendation, and statements only.