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**EMERGENCY DEPARTMENT POLICIES**

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**SUBJECT:** Guidelines for the Use of Other Medical Record  
Forms

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Revised:	6/91	2/96	4/06								

**Patient Population**

Neonate	✓
Pediatric	✓
Adolescent	✓
Adult	✓
Geriatric	✓

**POLICY:**

Associated medical record forms used in conjunction with the basic Emergency Department chart. All medical records used within the department are to be scanned into IBEX and thus maintained as part of the original chart. Documentation must be complete and accurate.

Examples include but are not limited to:

Interdisciplinary Continuation form  
Consultation form  
Medication Order/Administration form and  
Asthma Flow sheet