

EMERGENCY DEPARTMENT POLICIES

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Original Date of Issue: 12/95

Reviewed:	5/98	5/99	2/00	8/01	8/02	4/06	
Revised:	8/96	7/97	4/03				

Patient Population

Neonate	
Pediatric	√
Adolescent	√
Adult	√
Geriatric	√

Policy: To ensure safety for patients awaiting bed assignment when returned from a placement facility, nursing home, Rehab within 8 hours post discharge from Mount Sinai.

Implementation:

1. After conferring with placement facility to ensure that return is appropriate, the Social Work Administrator accessed via ED social worker or social worker on call will direct the facility to send the patient to the Emergency Department.
2. The Social Work Administrator will direct Bed Management to notify the Emergency Department when a bed is assigned, and when it is ready.
3. The Social Work Administrator will direct the private physician or the physician of record to contact the Emergency Department to discuss the medical condition of the patient and any tests/procedures done during the previous admission.
4. The Social Work Administrator will notify the ED Social worker of the impending admission and discuss ways to expedite discharge planning. The ED social worker will notify the following staff of the impending admission:

the ED Medical Director or Attending on Duty
the Administrator, the ED Clinical Nurse Manager, Coordinator or
Assistant Administrator on Duty

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When a bed is assigned, the Social Work Administrator will also notify: the social worker responsible for the floor to which the patient is to be admitted to discuss ways to expedite discharge planning.

5. The patient will be handled as a regular Emergency Department patient while awaiting bed assignment.
6. The Emergency Department attending will assess what further evaluation/intervention is necessary.