

Mount Sinai School of Medicine
School Budget System (SBS)
Summary of Worksheet Tabs

	<u>Title</u>	<u>Explanation</u>	<u>Responsibility</u>
1	Summary Report	Summary: consolidates P&L sections from School Operations, Departmental Summary, FPA, Grants, Gift & Other and Plant tabs. The Principal tab is not included in the Summary	School
2	School Operations	Input is required; School operations administrative functions	School Operations
3	Departmental Summary	Summary of Departmental 0233/0244 and Departmental Seed tabs	Department
4	Departmental - 0233s & 0244s	Input is required; Departmental accounts	Department
5	Departmental - 0243s	Input is required; Seed accounts	Department
6	FPA	Input is required; FPA business unit	Department
7	Grants	Input is required; Federal and Non-Federal Grants	Department
8	Gifts/Other	Input is required; Gifts & other business unit	Department
9	Plant	Input is required; Plant business unit	School
11	Principal	Input is required; Principal business unit	School
12	Workspace - Grants & FPA Revenue	Input is required; FPA and Grants.	Department
13	Workspace - CARTS	Input is required	Department
14	Additional Comments	This area is included for other required & requested information such as faculty lists, assumption support, etc	Department