

**INSTITUTIONAL REVIEW BOARD
CHECKLIST AND INSTRUCTIONS FOR FINAL REPORT
SUBMIT ONE UNSTAPLED COPY OF THE FOLLOWING TO THE GCO:**

- All required GCO pages: 1 (signed by Chair), 3, and 9.
- Completed Checklist and Instructions for Final Report
- Progress Report: In a narrative include **all** of the following information:
 - (1)** indicate whether or not any subjects withdrew from the study. If any subjects withdrew, indicate why this happened;
 - (2)** indicate whether or not any complaints were received about the research; and
 - (3)** provide a summary of:
 - (a)** findings from study;
 - (b)** publications (full manuscripts, abstracts) and presentations;
 - (c)** if applicable, reports of the parent multi-center trial; and
 - (e)** any risks or information about risks identified since the last IRB review.
- IRB form 5 - Annual Human subject Adverse Event Report
- IRB form 6 – Annual Human Subject Enrollment Form