

## **Mount Sinai Biorepository Cooperative How To Request Specimens**

Thank you for your inquiry about receiving human specimens (tissues) from the Mount Sinai Biorepository Cooperative. **IF YOU ARE COMPLETING THIS REQUEST PACKET, IT MEANS THAT YOU HAVE ALREADY HAD A CONSULTATION WITH ONE OF OUR COOPERATIVE STAFF.** In order to evaluate your request, the MSBC requires that you provide the following information:

1. Provide a completed Request For Specimen Form.
2. Provide a list of approved grant support for your research program (i.e., Federal grant number, foundation or other private support, or identify current collaboration or mentor-trainee affiliations). Provide confirmation/assurance of your institution's IRB approval, and a GCO fund number.
3. Provide an abstract or a list of specific aims that clearly describes the project for which you will use human tissues or fluids.
4. Provide a copy of your NIH biosketch.
5. Read and sign the Human Specimen Handling Risks & Safety Precautions Statement. This will acknowledge your responsibility in understanding of and adherence to appropriate safety standards for the protection of yourself and other laboratory personnel under your supervision while handling human tissues.
6. Read and sign the Human Specimen Single User Agreement. This will acknowledge your responsibility in not distributing any portion of the tissue or fluid disbursement to colleagues or other investigators, and that all such inquiries will be directed to the MSBC.
7. Read and sign the MSBC Acknowledgment Agreement. This will indicate that you have agreed to provide specific acknowledgment of the MSBC in any publications related to the use of these tissues.

All requests undergo a review process in the order in which they are received. Upon approval, you will be notified when the requested samples are available to you for pick up.

Please feel free to contact us regarding the status of your request or with any other questions you may have. The MSBC is pleased to be able to provide this specialized service to help facilitate your research program.

### **Contact for inquiries regarding use of tissues, and information:**

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Box 1134

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